



## TOOLS – PHASE 1 : PROGRAMING

### Expenses - Example Senegal mission

Euro / CFA conversion	Mission date:		
656	from 15 to 30/04/19		
Entitled	Number invoice	CFA amount	€ amount
<b>Overall costs</b>			<b>1366,8</b>
Plane ticket	1	868 100	1323,3
Airport Taxi	2	28 500	43,4
<b>Communication costs</b>			<b>13,6</b>
Phone credit	3	8950	13,6
<b>Housing costs</b>			<b>43,8</b>
Dakar overnight stays 06/11	4	5700	8,7
Dakar overnight stays 07/11	5	6300	9,6
Dakar overnight stays 08/11	6	5500	8,4
Dakar overnight stays 09/11	7	5600	8,5
Dakar overnight stays 10/11	8	5600	8,5
<b>Catering expenses</b>			<b>30,5</b>
Supermarket purchase	9	4680	7,1
Pizza	10	4100	6,3
Having dinner	11	3400	5,2
Airport	12	4000	6,1
Having dinner	13	3850	5,9
<b>Transport costs</b>			<b>228,7</b>
Car rental	14	150000	228,7
<b>Administrative</b>			<b>76,2</b>
Visa	15	50000	76,2
<b>TOTAL</b>			<b>1759,6</b>
<b>PADEM advance</b>			<b>1500</b>
<b>Balance</b>			<b>-259,6</b>